

## 2026-2027 PIC CLAIM – CREDIT COURSE

Reimbursement won't exceed the approved funding amount

Name: \_\_\_\_\_ School: \_\_\_\_\_

**\*\*Please note that all PIC reimbursements will be made through Direct Deposit by the WQSB.  
The reimbursement will not be made on your regular pay.\*\***

### Course

Course Title: \_\_\_\_\_

Course Number: \_\_\_\_\_ Number of Credits: \_\_\_\_\_

Course Began: \_\_\_\_/\_\_\_\_/\_\_\_\_ Course Ended: \_\_\_\_/\_\_\_\_/\_\_\_\_  
DD MM YY DD MM YY

Institution: \_\_\_\_\_

Tuition: \$ \_\_\_\_\_ (maximum of \$1,200 for the 2026-2027 school year)

Please note: Only the cost of tuition is eligible for reimbursement. The PIC will not reimburse textbooks, manuals, workbooks, membership fees, administrative fees, registration fees, exam fees, students' association fees, nor any other similar expenses.

- Provide proof of payment for the class taken.
- Provide proof of course completion – marks or transcripts or certificate

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please send this claim form and relevant documentation to [wqta-aeoq@videotron.ca](mailto:wqta-aeoq@videotron.ca),  
by fax at 819-777-0016 or mail to WQTA, 183 Freeman, Suite 102, Gatineau, Quebec, J8Z 2A7.