



Frequently Asked Questions

Workloads

How many minutes should I be teaching in the Preschool Sector (K4 & K5)

5-day cycle: 1380 minutes

6-day cycle: 1656 minutes

7-day cycle: 1932 minutes

8-day cycle: 2208 minutes

9-day cycle: 2484 minutes

This includes developmental and cognitive learning activities, remediation & supervision

How many minutes should I be teaching in the Primary Sector?

5-day cycle: 1320 minutes + 60 minutes support (encadrement)

6-day cycle: 1584 minutes + 72 minutes support (encadrement)

7-day cycle: 1848 minutes + 84 minutes support (encadrement)

8-day cycle: 2112 minutes + 96 minutes support (encadrement)

9-day cycle: 2376 minutes +108 minutes support (encadrement)

This also includes courses, remediation, supervision other than arrival/dismissal and movement of students & homeroom

What is support (encadrement) time?

When a teacher supports the personal and social development of a student. For example: helping a student find their lost items or supporting a student resolve a conflict. This time is ONLY for primary sector teachers (elementary 1-6). This time **cannot be fixed** in your schedule.



How many minutes should I be teaching in the Secondary Sector?

5-day cycle: 1200 minutes

6-day cycle: 1440 minutes

7-day cycle: 1680 minutes

8-day cycle: 1920 minutes

9-day cycle: 2160 minutes

This includes courses, remediation, supervision other than arrival/dismissal and movement of students & homeroom

What is included in Other Professional Duties (OPD)?

- 10 staff meetings per year
- 3 parent/teacher interviews per year
- Supervision of arrival and dismissal and movement of students
- Responsibilities entrusted by the school administration (mandates, projects, etc.)
- Meetings (collaborative, group, level, cycle, subject, with parents, etc.)
- Discussions, follow-up, reports and communications with other staff members, school administration, parents or partners (individualized education plan, follow-up with students, etc.)
- Attendance at agreement or non-agreement committee meetings
- Planning
- Preparation
- Marking
- PD days (5 hours 24 minutes per PD day)